

# Premises Licence Plans

When you submit an application for a new premises licence or submit a variation of your premises licence, you will in most cases be required to submit a plan.

The Licensing Act 2003 stipulates regulations that apply to plans outlining what exactly must be indicated on plans and in what format plans should be presented.

An application can be rejected if the plans accompanying it does not comply with the statutory regulations.

- ✓ the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises
- ✓ the location of points of access to and egress from the premises
- ✓ if different from b) above, the location of escape routes from the premises
- ✓ in a case where the premises is used for more than one existing licensable activity, the area within the premises used for each activity
- ✓ in a case where an existing licensable activity relates to the supply of alcohol, the location or locations on the premises which is or are used for the consumption of alcohol
- ✓ fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment
- ✓ in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor
- ✓ in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts
- ✓ in a case where the premises includes any room or rooms containing toilets or urinals, the location of the room or rooms
- ✓ the location and type of any fire safety and any other safety equipment
- ✓ the location of a kitchen, if any, on the premises

## Licensing Defence Barristers

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