

## TENs: A quick guide

Temporary Events Notices – or TENs – can be used for ad hoc events where you would normally have needed a licence for the sale of alcohol, regulated entertainment (live/recorded music etc.) and/or the provision of late-night refreshment.

TENs are not licences, they are notifications. The licensing authority should acknowledge the TEN within one working day. The police & local environmental health officer with responsibility for noise control can object to the TEN. Objections will result in the need for a committee hearing.

There are strict limits that apply to giving TENs.



**50 TENs** can be given by a personal licence holder/calendar year or 5 for non-personal licence holders.



The number of times a TEN may be given for any particular premises is **15 times in a calendar year**.



The maximum duration of an event authorised by a TEN is **168 hours (seven days)**.



The max. duration of events authorised by TENs for an individual premises is **21 days/calendar year**.



The maximum number of people attending an event where a TEN is used is **499** at any one time.



The min. period between separate TEN events in relation to the same premises is **24 hours**.

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